

**Minutes of the Parish Plan Action Group held at 7pm on Thursday, January 27th
2011 at Holly House, West Lutton**

Present: Andy Macdonald (Chair), Julie Mason, Caroline Bradshaw, Meg Medley, Audrey Corbett ,
In attendance: Derek Gobbett.

1. Welcome and new faces

Andy Macdonald welcomed everyone to the meeting and introduced Derek Gobbett from Foxholes

2. Apologies

Jenny Clarke, Martha Kember, David Armstrong, Nick Butterworth, Peter and Jill Wilson, David Bull.

3. Minutes of the last meeting

The minutes of the last meeting had been circulated and were approved.

4. Matters Arising

- Insurance for volunteers – Andy had spoken to the NFU who approached their underwriters, who refused insurance. Andy to speak to Jill Wilson re the insurance arrangements for Friends of Weaverthorpe church.

5. Progress reports on Projects.

- Planters and village signs – all now completed and paid for, small amount outstanding to David Armstrong. Balance remaining needs to be spent.
- Valley website and wildlife friendly gardens– nothing new to report.
- Speed limits/traffic calming – Andy had spoken to Richard Marr - Malton and Norton Service Centre Strategy still have the funding for the traffic calming measures in East Lutton, Helperthorpe and Butterwick. This is to go out to public consultation shortly. There may also be funding for footpath improvements between the villages.
- St. Mary's Church wall –full funding has been confirmed with a 4 month timetable. This has been exceeded due to the weather, Andy to write for an extension of time. PCC has launched an appeal for support for their contribution. Any excess funding will be used to protect the rest of the wall.

6. Leader Bid

- Andy declared an interest as he is on both the Leader and small grants committees.
- Derek Gobbett, geologist from Foxholes, was introduced; Richard Myerscough (Vernacular Buildings Group) had referred Andy's enquiry to him. Andy outlined details from the Parish Plan – greater awareness of local environment and more walks.
- Desktop study – Jill Wilson has almost concluded gathering extensive information. She will present a mock-up of an information panel to demonstrate the amount of information on archaeology and buildings might be accommodated.
- Derek Gobbett was asked if he would be prepared to provide a geomorphological outline of the Great Wolds Valley and the Gypsy Race. He agreed. Flora and fauna to be addressed locally – Andy was given possible contacts. There could be three illustrative maps common to groups of villages.

- The notice boards are proposed to have 4 sides – 2xA1, 2xA0. Andy has received a quote from a firm who provide recycled plastic notice boards - £650 per board, plus VAT and delivery. More costings are required although the numbers of panels and boards has yet to be defined. Jill had proposed to produce the layout of each panel using In-Design software including photographs and text (but not artwork); this would reduce costs, requiring only production of the panels.
- Suggestions were made re. the production of artwork and illustrative maps.
- Andy had written to the five parish councils in North Yorkshire; receipt had been acknowledged by Luttons, Weaverthorpe and Foxholes but no comment was forthcoming. Once the mock-up is complete decisions can be made re. the content, size and number of panels and their location. The local Parish Councils will then be approached to comment on specific proposals.
- A grant of £150 has been received from Ryedale Area Committee Fund – to pay expenses incurred in the preparation of the bid.

7. Review of constitution, membership and action plan –

- the existing constitution was reviewed.
- Only 8 of the original members are still attending. It was proposed to invite interested parties to join the action group via the Warbler – Julie to action.
- The constitution was set up for 2 years, which have now elapsed. Discussion on whether to continue took place. It was proposed to continue for 2 further years, reviewed after 1 year. There was insufficient attendance to form a quorum, therefore this decision will be deferred to the next meeting.

8. Other Matters of Note

- Friends of Weaverthorpe Church are submitting a LEADER fast track bid for notice boards in the churchyard. A related bid will be submitted for geophysical studies on the adjacent manor site.
- A LEADER bid is to be submitted for Foxholes roadside pit, a Regionally Important Geomorphological Site (RIGS) of interest because of mineralisation and near vertical bedding. [Note: Weaverthorpe East Pit is a RIGS for the same reason.]
- A bid has been submitted for the Lottery funding to buy The Star Inn, Weaverthorpe and create a community centre.
- Malton and Norton website (maltonnorton.co.uk) will be launched on February 10th, funded by Yorkshire Forward.

9. Accounts

The balance is £813.36.

10. Any Other Business : None.

11. Date of next meeting

This will take place on Thursday, March 31st 2011 at 7pm at Holly House – to be confirmed; a meeting could be called sooner to discuss the information panels/boards.

The meeting closed at 8.55pm