

Minutes of the Luttons & Weaverthorpe Parish Plan Action Group
at 7pm Thursday 4 August 2011 at Holly House West Lutton

Present: Andy Macdonald, Jenny Clarke, Meg Medley, Nick Butterworth, Jill and Pete Wilson, Derek Gobbett

1 Andy welcomed everyone to the meeting and it was agreed that Derek, Jill and Pete should be co-opted onto the committee.

2 Apologies for absence were received from Caroline Bradshaw, Julie Mason, Martha Kember and Enid Armstrong

3 Minutes of last meeting: none had been produced. Andy apologised as non-attendance at the last few meetings has been due to a corruption of Andy's distribution list so several members had not received notification of the meetings. This has now been rectified.

4 Matters Outstanding :-

Insurance of volunteers: there has been no progress as yet but Pete undertook to provide detail of the cover obtained by the Friends of Weaverthorpe Church.

5 Progress reports on Projects:

- Traffic calming and footpath renovation: the recent press reports were not accurate in that the measures have been recommended for approval but as yet approval has not been agreed, although Richard Marr at NYCC Highways was hopeful that both projects would be funded.
- St Mary's Church wall: the work has now been completed, the relevant grants have been received and the contractors have been paid. The matter has now come to a successful conclusion.

6 Great Wolds Heritage Trail

- LEADER Bid: The bid was submitted on 21.6.11 and was successful. An offer has been received for £38,910.00. The total cost of the project is £108,980.00 of which £40,000.00 will be in kind contributions. A further bid for Heritage Lottery funding is to be submitted for the balance of the funding. Further to the bid, the committee agreed to accept the offer of funding from LEADER fund to put 9 information boards to be placed in the villages from Wharram to Foxholes. It was agreed to stick with the design of boards as already seen, to be supplied by Fitzpatrick Woolmer, the committee agreeing that they represented the best value for money, now that a discount on the original quote has been secured by Andy. The frames are also made from recycled plastic cups so are eco friendly as well as low maintenance and as vandal proof as it is possible to be. In order for the project to continue it is necessary to apply for planning permission for the 9 sites with a view to said permissions being granted by 31.10.11. With this aim in view it was agreed to apply for a REACT grant from RDC of £1,000.00 which would help to fund the planning applications which are expected to cost around £1550.00, the balance would come from committee funds pending the receipt of grant monies which would reimburse the committee funds. It will also be necessary to approach Fitzpatrick Woolmer with regard to specific drawings which will be required for planning permission. Parish councils will need to be consulted which could be difficult in August but it is thought

it will be possible to contact necessary people by email.

- Heritage Lottery Bid: Andy will submit a bid for £38,400.00 for total project direct costs of £77,522.00 referring to in kind contributions of £38,350.00. This bid needs to be submitted by noon on 5 August 2011. To facilitate this several amendments to the constitution of the group were discussed and agreed, proposed by Jenny Clarke and seconded by Meg Medley. The accounts for year ending 30 June 2011 were adopted and approved, proposed by Jenny Clarke and seconded by Pete Wilson.

7 Other matters of note:-

- Gypsy Race – problems have been experienced in West Lutton with flash flooding this year due to excess surface water. In his capacity as Parish Clerk, Andy contacted Highways who came and flushed out all the gullies. Andy has asked that the Parish Council be given control of taking the silt out of the Gypsy Race as a matter of course. This would mean the Council would pay contractors with a view to keeping the Gypsy Race clean, clear of debris and free-flowing, hopefully avoiding further backing-up of the gullies.
- Digital switchover – the group were promised £500 to assist with problems resulting from the switchover which may or may not arrive as there have not been many difficulties reported to date.
- Broadband survey by Rural Action Yorkshire – Andy has asked to be kept informed by RAY of any action resulting from their survey although in our area mobile phone coverage seems to be more of a problem with very patchy coverage. A possible map of house names was suggested as GPS seems to be very vague about actual properties and couriers had problems finding properties.

8 Any other business: Pete reported that a grant had been received from LEADER in connection the Manor House site for archaeological investigation whilst a Lottery bid would provide information boards and other items for Weaverthorpe Church, all of which would complement our project.

9 Date of next meeting : It was agreed to meet on 20 October 2011 at 7pm at Holly House